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FOREIGN BROADCAST INFORMATION BRANCH
2430 H Street, N. W.
Washington, 25, D. C.

October 24, 1947

VIA DIPLOMATIC POUCH

Foreign Broadcast Information Service
Mediterranean Bureau

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Next Review Date: _____
Auth.: HR 70-3
Date: 030799

By: _____

Acknowledgement is made of your letter of 7 October 1947 in regard to the duties of the field "Analyst" and to _____ candidacy for a position.

You are quite correct that roundups which your office prepares must be completely objective surveys, without any observation or conclusion on the part of the writer. A memorandum of 8 January 1947 establishes that FBIB may include in its operations:

- "(1) Preparation of resumes and summaries
- (2) Condensations
- (3) Compilation of extracts along selected topical lines
- (4) Comparison of propaganda lines, either periodically or country-wise."

provided that "processing be restricted to factual analysis" and "any interpretive analysis of material furnished by FBIB be prepared by...ONE".

More recently one of the FBIB Special Reports which was intended to be factual but the phrasing of which implied some measure of interpretation drew the following cautionary instruction from the Office of Operations:

"Interpretation and analysis is not a function of FBIB. This is exclusively the problem of ONE.

"FBIB, in preparing special reports, should confine itself to careful compilations of significant radio broadcasts on particular subject. Care should be used to quote where possible the exact language of the radio broadcast rather than paraphrase it in the words of an FBIB editor. Particular attention should be given to avoiding the use of cliches and colloquialisms such as are predominant in this report."

It is clear from these instructions that you must not only avoid all deliberate interpretation of broadcast material but also take every

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precaution against the careless use of prejudicial adjectives, phrases or statements which might imply interpretation.

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With regard to [redacted] candidacy for a position with CIA, clarification is necessary of the conditions of his prospective retirement. If his retirement will be for disability incurred in combat he may receive both retirement pay and a Federal salary; if it will be for disability incurred in line of duty, but not in combat, he would have to sacrifice his retirement pay to take a position with us; if it will be for any other cause he cannot accept a Federal position.

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Since [redacted] specified that he will accept no less than \$7102.20 per annum and since that is out of the question for existing FBI vacancies, I am passing his application on to other CIA offices, as you suggest.

Very truly yours,

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[redacted]

Chief, FBI

PKB:bhr